

Savannah Pointe at Venetian Bay Homeowners Association, Inc.  
c/o TLC Professional Group, LLC  
5889 S. Williamson Blvd. Suite 1301 Port Orange, Florida 32128  
Phone: 386-219-2010 / Fax: 386-366-8023

**ARCHITECTURAL REVIEW COMMITTEE APPLICATION**

Applicant's Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Lot Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Description of proposed improvement: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contractor's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Required items:**

- Copy of survey with location of improvements drawn on it.
- A statement indicating the materials to be used, color samples or photographs when applicable.
- A copy of the plan by the contractor.

Most improvements require a building permit from the City of New Smyrna Beach. Please provide a copy of the permitting package.

There may be additional requirements for specific improvements.

Should you have any questions, please contact Cheryl Weber at 386-219-2010 or [Cheryl@TLC-PG.com](mailto:Cheryl@TLC-PG.com).

Please return the completed form via mail to the above address or via email to [email@TLC-PG.com](mailto:email@TLC-PG.com).

**NOTE: APPROVAL OF ALL EXTERNAL IMPROVEMENTS IS REQUIRED BEFORE CONSTRUCTION CAN BEGIN. EXAMPLES ARE: FENCES, WALLS, POOLS, SCREEN ENCLOSURES, LANDSCAPING AND/OR HARDSCAPE IMPROVEMENTS, SKYLIGHTS, ETC.**

\_\_\_\_\_  
Homeowner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Reviewer Signature / ARC Committee

\_\_\_\_\_  
Date

**Approved:**

ARC Comments: \_\_\_\_\_

**Approved as Noted:**

\_\_\_\_\_

**Denied:**

\_\_\_\_\_

\_\_\_\_\_